

If your company already has a CA number issued by the CHP and this Motor Carrier Profile is submitted to update your organization's information, enter your CA number here:  
**CA-**



**Detailed instructions begin on page 3.**

Driver license numbers, California corporation numbers, and Federal Employer Identification Numbers are used to prevent misidentification with other persons or organizations with similar names. In the case of an organization which is a "motor carrier of property" as defined in Vehicle Code Section 34601, some of the information supplied on this profile will be shared with the Department of Motor Vehicles.

The California Highway Patrol (CHP) recommends that upon completion of this Motor Carrier Profile, you make a copy for your records prior to mailing the original to the CHP.

**Mail completed Motor Carrier Profile to your nearest CHP Motor Carrier Safety Unit. If you received special instructions to mail this profile to another CHP office, please mail as requested in those instructions (see page 3 for addresses).**

**PART 1. OWNERSHIP** Complete for Individual, Partnership, Corporation or Limited Liability Company (one only)

**Individual** (Sole Proprietorship):  
 (Indicate "Doing Business As" names in Part 5)

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Federal Employer Identification Number (EIN)  
 (If none, leave blank - **do not enter** Social Security Number)

\_\_\_\_\_  
 First Name Middle Initial Last Name **Required** ➔ Driver License No. Driver License State

**Partnership**  
 **Corporation** (Public agencies and non-profit organizations, check this box whether incorporated or not)  
 State or Local Government Agency  
 Non-Profit Organization (Check only if qualified for tax exemption under Section 501(c) of the Internal Revenue Code)  
 **Limited Liability Company (LLC)**

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\_\_\_\_\_  
 Legal Name of Company or Organization (See also Part 5, Doing Business As)

Federal Employer Identification Number (EIN)

\_\_\_\_\_  
 Corporation, Partnership, or Certificate of Qualifications No. issued by **California** Secretary of State:

-

Letter ← Numbers only →

\_\_\_\_\_  
 Principal Executive Officer:

\_\_\_\_\_  
 First Name Middle Initial Last Name

**PART 2. PRINCIPAL PLACE OF BUSINESS**

Physical Address: \_\_\_\_\_  
 Street Address City State Zip Code

Mailing Address (if different): \_\_\_\_\_  
 Street Address or PO Box City State Zip Code

Business Telephone No. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**CHP USE ONLY**  
 County Code \_\_\_\_\_ CHP Location Code \_\_\_\_\_ BIT APP Y/N: \_\_\_\_\_

**Fleet Mileage in California** (Total fleet intrastate and interstate miles in California for most recent full calendar year.)  
 \_\_\_\_\_ for calendar year \_\_\_\_\_  
 (miles) (year)

**PART 3. EMERGENCY CONTACTS**

Persons the California Highway Patrol should attempt to contact in the event of an emergency involving one of your organization's vehicles or drivers

Name	Day Telephone with Area Code ( )	Night Telephone with Area Code ( )
Name	Day Telephone with Area Code ( )	Night Telephone with Area Code ( )

**PART 4. TYPES OF OPERATION** (Check all that apply. This will assist CHP in mailing new information to your firm only when appropriate.)

**IMPORTANT! Read the descriptions of each item beginning on page 4 before checking its box, especially items A and N.**

- |                                                         |                                                                                         |                                                                |                                                                              |
|---------------------------------------------------------|-----------------------------------------------------------------------------------------|----------------------------------------------------------------|------------------------------------------------------------------------------|
| <input type="checkbox"/> A. Truck (see instructions)    | <input type="checkbox"/> E. Flammable Liquid Cargo Tank                                 | <input type="checkbox"/> I. School Pupil Activity Bus          | <input type="checkbox"/> M. Vehicle or combination described in VC 34500 (k) |
| <input type="checkbox"/> B. Hazardous Materials Carrier | <input type="checkbox"/> F. Bus w/o Operating Authority (public transit or private bus) | <input type="checkbox"/> J. Youth Bus                          | <input type="checkbox"/> N. MCP Only (see instructions)                      |
| <input type="checkbox"/> C. Hazardous Materials Shipper | <input type="checkbox"/> G. Tour Bus (CPUC or ICC authority)                            | <input type="checkbox"/> K. General Public Paratransit Vehicle |                                                                              |
| <input type="checkbox"/> D. Hazardous Waste Transporter | <input type="checkbox"/> H. School Bus                                                  | <input type="checkbox"/> L. Farm Labor Vehicle                 |                                                                              |

**PART 5. DOING BUSINESS AS** (Trade names on file with Secretary of State, or Fictitious Business Name on file with County)\*

Doing business in California as \_\_\_\_\_

Doing business in California as \_\_\_\_\_

Doing business in California as \_\_\_\_\_ \*Attach additional sheets if necessary.

**PART 6. OPERATING AUTHORITIES & IDENTIFICATION NUMBERS**

**Federal identification numbers:**

USDOT \_\_\_\_\_ MC \_\_\_\_\_ MX \_\_\_\_\_ IRP \_\_\_\_\_ (IRP Base State: \_\_\_\_)

**California identification numbers:**

Cal-T (Household goods carriers only) T-\_\_\_\_\_ PSG (For-hire passenger carriers only) PSC \_\_\_\_\_ TCP \_\_\_\_\_

**PART 7. CALIFORNIA TERMINALS** (Attach additional sheets if necessary, providing same information for each terminal)

CALIFORNIA TERMINAL DBA and STREET ADDRESS (Terminal DBA must match a DBA in Part 5)	CITY	ZIP CODE	Local Phone No. (w/ Area Code)	Driver Records at This Address?	Vehicle Records at This Address?	CHP USE ONLY
Doing Business As				<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	Area
Address						Subarea
Doing Business As				<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	Area
Address						Subarea
Doing Business As				<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	Area
Address						Subarea
Doing Business As				<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	Area
Address						Subarea
Doing Business As				<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	Area
Address						Subarea

If the CHP needs to clarify any of the information your organization has supplied on this profile, who in your organization should be contacted by telephone for assistance?

Name (Type or print) \_\_\_\_\_ Day Telephone \_\_\_\_\_

Date this Carrier Profile prepared (information current as of): \_\_\_\_/\_\_\_\_/\_\_\_\_

## DIRECTIONS FOR COMPLETING MOTOR CARRIER PROFILE, CHP 362 (Rev. 6-99)

**CA-** If your company already has a CA number issued by the California Highway Patrol (CHP), enter it in the box at the top of page 1, to prevent issuance of another one. Display of a CA number on commercial motor vehicles is required only under certain circumstances, so some motor carrier personnel may not be aware their company already has a CA number. If in doubt, contact your nearest CHP Motor Carrier Safety Unit.

**Redding**..... Voice (530) 225-2715  
2485 Sonoma Street Fax (530) 246-1264  
Redding CA 96001-3026

**Rancho Cordova**..... Voice (916) 464-2090  
11336 Trade Center Drive Fax (916) 464-2097  
Rancho Cordova CA 95742-6219

**Vallejo**..... Voice (707) 648-4180  
1551 Benicia Road Fax (707) 649-4766  
Vallejo CA 94591-7568

**Fresno**..... Voice (559) 445-6992  
4771 W. Jacquelyn Avenue Fax (559) 276-9449  
Fresno CA 93722-6438

**Los Angeles**..... Voice (323) 644-9557  
437 N. Vermont Avenue Fax (323) 953-4827  
Los Angeles CA 90004-3590

**San Diego**..... Voice (858) 637-7158  
9330 Farnham Street Fax (858) 637-7159  
San Diego CA 92123-1284

**San Luis Obispo**..... Voice (805) 549-3261  
4115 Broad Street Suite B-10 Fax (805) 541-2871  
San Luis Obispo CA 93401-7992

**San Bernardino**..... Voice (909) 388-7102  
847 E. Brier Drive Fax (909) 885-0981  
San Bernardino CA 92408-2820

USE FOLLOWING OFFICES BY SPECIAL INSTRUCTION ONLY.  
UNAUTHORIZED USE WILL DELAY PROCESSING OF YOUR APPLICATION.

**Commercial Records Unit (042)** Voice (916) 375-2810  
PO Box 942898 Fax (916) 375-2830  
Sacramento, CA 94298-0001

**Commercial Vehicle Section (062)** Voice (916) 445-1865  
PO Box 942898 Fax (916) 446-4579  
Sacramento, CA 94298-0001

Attn:

Attn:

**PART 1. OWNERSHIP:** One choice only—check Individual, Partnership, Corporation (which for this purpose includes associations and public agencies), or Limited Liability Company. Trusts hold property but do not operate businesses. Therefore, even if your company's assets are held by a trust, enter the ownership information of your company under one of the four categories below.

**INDIVIDUAL:** If operating as an individual without employees and you have no Federal Employer Identification Number (EIN), no entry is required in the EIN boxes. Do not enter your Social Security Number as an EIN. Valid driver license number and state are required and the application cannot be processed without it. A valid California identification card number issued by Department of Motor Vehicles (DMV) is also acceptable. Please enter your proper legal name, not a nickname.

**PARTNERSHIP:** All requested information is required, to prevent duplication of records. Businesses held as community property and operated jointly by family members (husband and wife, parent and child, etc.) are not partnerships unless legally organized as such, with an EIN assigned to the partnership. If not legally organized as a partnership, enter as an individual under one person's name and that person's driver license number, and that person's EIN if applicable.

**CORPORATION:** All requested information is required, to prevent duplication of records. Corporation number is normally stamped on upper corner of Articles of Incorporation in California. If a foreign corporation, a Certificate of Qualifications number issued by the California Secretary of State is required instead. Information regarding legal status as a state or local government agency, or as a non-profit organization under federal regulations, is requested to prevent misdirected mailings and misapplication of motor carrier safety regulations, requirements for licenses, or fees for various related programs.

**LIMITED LIABILITY COMPANY:** All requested information is required, to prevent duplication of records.

**PART 2. PRINCIPAL PLACE OF BUSINESS:** A single location designated by the motor carrier, normally its headquarters, where records required by federal motor carrier safety regulations will be maintained, if applicable, and records of drug and alcohol testing required by Section 34520 of the Vehicle Code will be made available for inspection. Telephone number should be the normal daytime business number for the company. Provision is made elsewhere on the Motor Carrier Profile for emergency and other telephone numbers. Do not write in the box marked "CHP USE ONLY."

**Fleet mileage in California** - All mileage accumulated in California by vehicles identified in Part 4, whether operated in intrastate or interstate service. For this purpose there is no need to separate intrastate mileage from total in-state mileage (some of which could be part of interstate trips), as it will be used by the CHP solely for safety regulation purposes.

**PART 3. EMERGENCY CONTACTS:** Responsible individuals at the company-wide level of your organization whom the CHP should attempt to contact in the event of an emergency involving your firm's vehicles or drivers. These should be management or supervisory personnel, as they may receive information requiring confidential treatment within your firm or organization. *Do not include a pager number if its use requires a Personal Identification Number (PIN) or other access information, as the CHP's system has no means to store the additional information.* CHP recommends that this information be kept current by notifying your nearest Motor Carrier Safety Unit (page 3) of any permanent changes in personnel who are on-call for emergencies involving CHP-regulated commercial motor vehicles. Your organization can also designate two emergency contacts for each California terminal listed in Part 7 by notifying your local Motor Carrier Safety Unit in writing, identifying two persons or offices with a day and night telephone number for each. Emergency circumstances may not always result in CHP using this source of information to contact your organization, but keeping this information current is recommended so that the CHP can rely on it if necessary. This is also a reason to ensure the identification numbers in Part 6 are accurate and complete, and represent *your* organization, *not* one to which you may be leased or contracted.

**PART 4. TYPES OF OPERATION:** **A. Truck** - Any truck of 3 or more axles with a gross vehicle weight rating (GVWR) of more than 10,000 pounds; any truck *tractor* regardless of number of axles or GVWR; and any truck used to tow a trailer where the overall length of the truck and trailer coupled together exceeds 40 feet. **B. Hazardous Materials Carrier** - Any truck, including pickups, used to transport any amount of hazardous materials. **C. Hazardous Materials Shipper** - An individual or company who offers hazardous materials for transportation by common carrier, contract carrier, or motor carrier of property, and never transports hazardous materials in any amount on vehicles owned, rented, leased or otherwise controlled by the shipper. **D. Hazardous Waste Transporter** - An individual or company that transports hazardous wastes as defined in California or federal regulations. **E. Flammable Liquid Cargo Tank** - Any tank greater than 120 gallons capacity which is used to transport liquids having a flash point of less than 100 degrees Fahrenheit, other than in the regular fuel tank of the vehicle. **F. Bus Without Operating Authority** - Any vehicle of more than 10-passenger capacity including the driver, which is operated without compensation from the passengers, such as church and other private buses, and also includes public transit buses operated by city or county transit agencies. **G. Tour Bus (CPUC or ICC Authority)** - Any commercial bus subject to regulation by the California Public Utilities Commission or the Surface Transportation Board (successor agency to the former Interstate Commerce Commission). **H. School Bus** - The traditional yellow school bus specifically certified by the CHP for transportation of students attending public or private schools. **I. School Pupil Activity Bus** - A commercial or transit bus specifically certified by the CHP for use in transporting school students on school-sanctioned trips to and from school-related activities, but not including home-to-school or school-to-home route service. **J. Youth Bus** - A small bus specifically certified by the CHP for service in transporting students between school and non-school related activities. **K. General Public Paratransit Vehicle** - A vehicle operated by or under contract to a transit agency in dial-a-ride, subscription, or route-deviated service, and certified specifically by the CHP for transportation of school students to and from schools. **L. Farm Labor Vehicle** - A passenger vehicle or truck specifically certified by the CHP for use in transporting farm laborers. **M. Vehicle or combination described in Vehicle Code Section 34500 (k)** - Any commercial motor vehicle with a GVWR of 26,001 or more pounds, or any combination of vehicles consisting of a commercial motor vehicle of any GVWR and a trailer with a GVWR greater than 10,000 pounds ("Trailer" for this purpose does not include camp trailers, trailer coaches, or utility trailers). **N. MCP Only** - Do not check this box if you checked any of the other boxes in Part 4; this category includes only vehicles not already included in categories A through M that fit the following description: (1) any *motor vehicle* (including automobiles and motorcycles) which is used to transport property for hire, or (2) any *truck* not already included in categories A through M which has a GVWR of more than 10,000 pounds and which is used to transport property privately (not for hire). Operators of these vehicles are subject to the **Motor Carrier Permit (MCP)** program administered by the DMV, but are not subject to regulation by the CHP in matters other than compliance with the MCP program of the DMV. Firms engaged solely in the transportation of household goods should check box A and should *not* check box N.

**PART 5. DOING BUSINESS AS (DBA):** Enter all business names used in California by this company under the same ownership and EIN. A company with a different EIN is a different entity, and requires its own CA number and Motor Carrier Profile. This information is not requested for any purpose relating to tax issues. EINs are requested solely to positively identify separate entities without requiring them to supply comprehensive proof of legal identity. Organizations sharing the same EIN shall share the same CA number, although they may continue to be identified by separate DBA names.

**PART 6. OPERATING AUTHORITIES & IDENTIFICATION NUMBERS:** Certain types of carriers are not required to *display* their assigned CA number if they are already displaying valid numbers assigned to them by other specified regulatory agencies. In order to cross reference your organization's other numbers to its CA number, the CHP needs to know what the other numbers are. **USDOT:** The number assigned by the Federal Highway Administration and displayed on vehicles as "USDOT 000000." This number is *not* the same thing as the ICC number. Many commercial motor vehicle operators have both numbers, and should list both in this Part. **MC:** The number assigned to your firm by the former Interstate Commerce Commission or its successor agency, the Surface Transportation Board of the Federal Highway Administration. This number is often shown on documents as "MTR 000000," and on vehicles as "MC 000000" with the zeros replaced by the number assigned to a company. **Do not list a number that is assigned to a motor carrier to which your company is leased or subcontracted.** **MX:** Similar to MC numbers, but are assigned to carriers based in Mexico and operating in the United States. **Cal-T:** The number assigned to intrastate household goods carriers in California by the California Public Utilities Commission (CPUC). On and after January 1, 1998, these numbers are no longer valid for any type of motor carrier other than household goods carriers. **PSG:** A number assigned by the CPUC to intrastate for-hire passenger carriers (other than taxi services), which are preceded by the prefix "TCP" or "PSC," displayed on vehicles as "TCP 0000A" or "PSC 0000" (or both) with the zeros representing the number assigned to the carrier by the CPUC, and the "A" representing a CPUC-assigned alphabetic character indicating a specific type of passenger carrier. **IRP:** The International Registration Plan identification number assigned by the appropriate agency in your state (DMV for California-based carriers).

**PART 7. CALIFORNIA TERMINALS:** All business locations from which vehicles described in Part 4 are dispatched or operated in intrastate service, or in initiating, completing, or continuing the movement of an interstate load. It may include facilities owned by another business, such as a warehouse to or from which loads are transported and where the commercial motor vehicle is normally parked when not in use. "Terminal" may also include the private residence of an owner-operator or other small business utilizing commercial motor vehicles, if that is where the firm conducts business.

**Terminal DBA and Street Address:** The DBA name is used at that location, if different from the name identified in Part 1, and the *physical* address of each location. **City:** City or community name only. State is not necessary, as only locations within California need be listed. **Local Phone No.:** The telephone number at which management personnel for that terminal can be contacted during normal business hours. **Zip Code:** The postal zip code of the terminal's physical location, whether or not the company receives mail there. The CHP uses this information to determine which CHP office serves that area. **Driver Records at This Address?** - Check "Y" if records relating to commercial motor vehicle drivers are kept at this location, such as driver qualification files, DMV driving records, and drivers' time records. Check "N" if this location is not where such records are kept. **Vehicle Records at This Address?** - Check "Y" if commercial motor vehicle inspection and maintenance records are kept at this terminal for the vehicles based there, such as drivers' daily vehicle inspection reports, company safety inspection records, scheduled maintenance records, repair records. Check "N" if this location is not where such records are kept. **CHP USE ONLY:** CHP uses this column to add geographical coding to indicate this terminal's location.

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The ultimate goal of the CHP's inspection programs is the reduction of human suffering and property loss resulting from commercial motor vehicle at-fault accidents. This Motor Carrier Profile is an important tool in the CHP's effort to direct inspection resources where they are needed most, and to reduce the cost of regulation to both the regulated community and the state. Although it is detailed, time spent now in completing it carefully will be repaid by allowing the CHP to correctly identify entities to which mailings should be directed, to quickly notify your organization of an emergency involving your commercial vehicles or drivers, and to identify entities which require more or less contact from the CHP, depending on the nature of their businesses and their safety experiences over time.